



Briercliffe with Extwistle Parish Council

Thursday 3rd April 2025 at 7.30pm at Briercliffe Community Centre.

Present: Councillors G Lishman, M. McFarlane, Roger Frost and Carrie Halstead

In Attendance: C. Councillor C Towneley, 4 members of the public. R Greenwood (Temp Clerk)

The Chair, Councillor G Lishman opened and welcomed all to the meeting.		
	Actions by Clerk	Cllr Support
24/25/0318 Apologies for absence		
Apologies were received and accepted from Councillors Marlow, Sagar, P Lishman, Greenwood and Lalor		
24/25/0319 Disclosable Pecuniary Interest		
Councillor Frost declared an interest in Planning.		
24/25/0320 Minutes of the meeting held 6th March 2025		
The Minutes of the meeting held 6 th March 2025 were signed as a true record.		
24/25/0321 Matters Outstanding from the minutes.		
No matters were outstanding from the minutes.		
24/25/0322 Planning Working Group		
HOU/2024/0619 Hill Farm Cottage – Cllr Frost is working through this application. Extwistle Hall, the planning department have not yet released, of concern is the position of the solar panels – this will be subject to an Environmental Impact Assessment.		RF RF
24/25/0323 Communications Working Group		
Newsletter – The draft Newsletter will be circulated to all Councillors for approval by early next week. It is expected that delivery will be before Easter. Cllr Frost will finish his local history article imminently.		PL RF
24/25/0324 Contractor Working Group		
The Lengthsman and Clerk adverts will be in the Easter Newsletter.		

24/25/0325 Allotments and Garages Working Group		
Two new applications for allotments have been received and have been added to the waiting list. A further application has been received from outside the parish, given the waiting list, this has been refused.	RG	
Two quotes have been received for the garage needing the roof repair. It was resolved that a cheque will be raised for the contractor offering best value.	RG	MG PL
Cllr Frost requested that “rent day” for the allotments be advertised in the Newsletter.		
24/25/0326 Project Working Group		
Police Land Rover – Chair Gordon Lishman attended a meeting to discuss the provision of a Police land rover for use in rural communities. C Cllr Towneley reported that the police are undertaking discussions with United Utilities about a vehicle.		
The Briercliffe Society has an allocation of £600 for an information notice board to be displayed on Duke Street Garden. This is a joint project with Worsthorne PC. £400 is needed to be raised to complete this project. Funding sources will be explored.	RG	RF
24/25/0327 Policies Working Group		
Work continues on updating and creating policies.		
NALC has circulated the Practitioner’s Guide 2025. This is being worked through and best practice updates will be adopted by the parish council.	RG	MM GL
24/25/0328 Staffing Working Group		
The advert for a new clerk will be advertised, via the LALC website, in the parish newsletter, on the Parish Council website and on notice boards.		GL
24/25/0329 Clerks Report		
Community Centre: attended the AGM for BCCA as Secretary. 16 hours per year at £15.00 per hour approved which will be invoiced to the Centre. Spoke to web developers regarding having a page on the website for BCCA – there is no charge. This will include what is on offer each day and will have the minutes and agenda. Liaise with BAAS regarding the new car park, on the former library building and its implications for the PC, including can we use the space, will it be included in the lease etc. Liaise with fire service re safety certificate. Allotments -:Four applications sent out, 2 are back in and have been forwarded to the AWG Audit. Working on audit paperwork. Land to the side of Harrison Street, work is ongoing. Work towards the licence for the Gala Group is ongoing.		PL MG
24/25/0330 County Council Report		
C, Cllr Towneley presented her report, offering support to local community groups in particular- those supporting sport and families. C. Cllr Towneley has been liaising with Insp. Plummer and other parish council Chairs regarding the Community Land Rover.		
24/25/ 0331 Public Participation		
There were questions submitted for the meeting.		

<p><u>Briercliffe Community Football Club.</u> An email was received expressing frustration and disappointment in the lack of funding given to BCFC, £500 from the parish council since 2018. C. Cllr Towneley and the Borough Councillors have also offered support and ideas. The parish council will offer support but no funding. The football club is looking for £200k. This is needed to complete the draining works on the King George VIth Playing Field and to make their club house and lock up fit for purpose.</p> <p><u>Briercliffe Social Club.</u></p> <p>An email was received regarding the closure of Briercliffe Social Club requesting advise on the procedures followed. The parish council cannot offer advice on this and not have access to the rules and constitution of the Club. The Clerk is to write back.</p>	RG													
24/25/0332 Borough Council Report														
The Borough Council Report is appended below														
24/25 0333 Community Centre Report														
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24/25/0334 Finance.														
<p>The Precept has been received.</p> <p>The website host has reduced the direct debit from £58.08 to £55.44 for the forthcoming year.</p> <p>Cheques for payment were</p> <p>Cheque 1999 Water Plus for the Allotments £234.07 Cheque 2000 to EasySkips for the Allotments Skip £195.00 Cheque 2001 to BCCA for room rental £70.00 Cheque 2002 to Clerk, part wages payment, £450.00</p>														
24/25/0335 Croner														
Cllrs G Lishman and McFarlane and the Clerk have contacted Croner to cease the contract with them. There is a further six months to run on the contract which was not made clear. Cllr McFarlane is negotiating this.														
24/25/0336 Environment and Heritage Project														
There were no updates on this project														
24/25/0337 Dates of the next meetings.														
<p>It was formally agreed that the dates of the next meetings will be</p> <p>May 8th 2025 Annual Meeting</p> <table><tr><td>June 6 2025</td><td>Dec 4 2025</td></tr><tr><td>July 10 2025</td><td>Jan 8 2026</td></tr><tr><td>Aug 7 2025</td><td>Feb 5 2026</td></tr><tr><td>Sept 4 2025</td><td>Mar 5 2026</td></tr><tr><td>Oct 3 2025</td><td>Apr 2 2026</td></tr><tr><td>Nov 6 2025</td><td></td></tr></table> <p>May 14 2026 Annual meeting; first meeting after elections)</p>	June 6 2025	Dec 4 2025	July 10 2025	Jan 8 2026	Aug 7 2025	Feb 5 2026	Sept 4 2025	Mar 5 2026	Oct 3 2025	Apr 2 2026	Nov 6 2025			
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The meeting closed at 20.45hrs														

Borough Councillors' Report – April 2024

1. Problems continue with the **Standen Hall** housing development. We have reached a point at which Council officers are visiting and inspecting the site and surrounding roads and reminding the develop of their obligations to residents and the need to address residents' concerns.
2. **Cllr Maggie Lishman** has approached the Burnley Leisure Trust and the Council's Green Spaces Department to ask for help in supporting Briercliffe FC and their need for support in identifying and following up with potential funding sources
3. Now that we are in the new financial year, the three Councillors are able to propose grants from the Council's Ward Opportunities Fund of £5,000 for the year and we are seeking project proposals from local community organisations and the Parish Council.
4. No further information on the planning proposals affecting Briercliffe.
5. In addition, the Councillors have been engaged on casework with individual residents and have dealt with a few cases of fly-tipping

Community Centre Report March 2025

The Community Centre Association held its AGM on Thursday 27th March

.Minutes will in future be posted on the PC website.

Annual audited accounts were presented and discussed. The balance sheet was previously shared with PC.

Election of officers:

Chair – Anne Kelly

Vic Chair – Roger Frost

Booking Agent - Christine Stuttard

Treasurer – Anne Kelly

Committee member – Susan Meeks

The Clerk to the Parish Council will take over the role of Secretary and will invoice the Association monthly. There will be 3 quarterly meetings and AGM in mid January.

The Community Centre will have information on the PC website, including contact details for booking and information about the variety of groups and activities on offer.

Police Report

BRIERCLIFFE AREA 4 th March – 31 st March 2025			
INCIDENTS REPORTED - 80			
NO	TYPE OF INCIDENT	LOCATION	DETAILS

0	Burglary		
1	Burglary non dwelling	Standenhall Drive	Container broken into and items stolen from within.
2	Criminal damage	Cross Street Harrison Street	Youths have caused damage to a taxi Vehicle has had vehicle tyre slashed.
3	Theft	Stirling Court Harrison Street Queen Street	Items stolen from a locked cabin. Stolen mobility scooter from outside front of address. Items stolen from the delivery of food
2	Vehicle crime	Red Spar Road Queen Street	Offender trying car doors. Number plates stolen from a significant time ago. Not recent.
0	Theft of vehicle		
1	Nuisance	Burnley Road Briercliffe	Dangerous driving
Many thanks Jody Hudson PCSO 7738.			